



## Alp Aliyev

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## WORK EXPERIENCE

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### External and Public Relations Manager

**The Institute for Citizen Rights (ICR)** [ 01/10/2019 – Current ]

**Address:** Baku (Azerbaijan) - <http://vhi.az/en/>

- Coordinating events/projects on various topics in the central office and various regions of Azerbaijan
- Discussing/informing the interests of the organization with new potential partners for further cooperation/agreements/development
- Conducting events for the development of Civil Society and youth

### Weekend Consultant and Cashier

**Love by Veganazer** [ 01/08/2020 – Current ]

**City:** Baku

**Country:** Azerbaijan

- Providing customers with information about the products and their nutritional values
- Receiving and placing new-coming products
- Conducting sale procedures.



## Environment Team Mentor of "DreamersLab 2" Program

**Baku IdeaLab MMC with the support of Canadian Embassy in Turkey** [ 30/09/2019 – 29/02/2020 ]

**Address:** Baku (Azerbaijan)

**City:** Baku

**Country:** Azerbaijan

- Conducting various training/seminars/workshops on environmental issues such as global climate crisis, forest deforestation, plastic/garbage issue and ways to tackle them at a local level and so on
- Preparing the final project proposals with the team members
- Implementing 4 projects regarding the environment during the last two months of the project including TrashTag, Zero-Waste IdeaLab, Green Mind project at universities and putting recycle boxes at 3 universities.

## Athletes Village Welcome Centre Specialist

**The 15th Summer European Youth Olympic Festival** [ 01/05/2019 – 31/07/2019 ]

**Address:** Baku (Azerbaijan) - <https://eyofbaku2019.com/>

**City:** Baku

**Country:** Azerbaijan

- Greeting the Athletes and the Delegations of the National Olympic Committees
- Assisting Athletes and Chef de Missions during the Games Time
- Preparing the accreditation cards and handing them over to the members of the delegations
- Receiving the mishandled luggage from the airport and delivering them to the respective delegations.

## Electronic Visa (E-Visa) Processing Manager and Customer Support

**Turizm.az Tourism Company** [ 14/04/2018 – 14/07/2018 ]

**Address:** Baku (Azerbaijan) - <https://evisa.com.az/>

- Commencing and fulfilling the visa process for the customer
- Responding to the inquiries
- Clarifying the issues when requested by the customers
- Answering/informing the calls and emails of customers.

## Short-Term Election Observer/Interpreter in Early Presidential Elections in the Azerbaijan Republic

**OSCE/ODIHR Election Observation Mission** [ 08/04/2018 – 12/04/2018 ]

**Address:** Baku (Azerbaijan)

- Checking the circumstances and preparation of the polling stations prior to the election day
- Verbal interpretation/translation when required
- Observing the voting process throughout the Election Day and evaluating its transparency.

## EDUCATION AND TRAINING

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### International Relations and Administration, Japanese Studies

**Azerbaijan University of Languages** [ 16/09/2013 – 15/10/2018 ]

**Address:** Rashid Behbudov str.134, Az1014 Baku

[www.adu.edu.az](http://www.adu.edu.az)



### Liberal Arts in Social Sciences

**Tallinn University** [ 24/08/2015 – 01/07/2016 ]

**Address:** Narva mnt 25, 10120 Tallinn (Estonia)

[www.tlu.ee](http://www.tlu.ee)

### Winter Camp on Unity in Diversity

**WorldWide Friends Organization** [ 17/12/2015 – 03/01/2016 ]

**Address:** Reykjavik, Eskifjordur (Iceland)

### MIRAI Youth Exchange Program

**Japanese Government** [ 06/09/2016 – 16/09/2016 ]

**Address:** 1 Chome-104 Totsukamachi, Shinjuku,, 169-8050 Tokyo (Japan)

[www.waseda.jp](http://www.waseda.jp)

### Recycling and Upcycling "Recare" Art Project

**Service Civil International** [ 15/07/2018 – 30/07/2018 ]

**Address:** Zurich (Switzerland)

<https://www.sci.ngo>

## LANGUAGE SKILLS

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Mother tongue(s):

**Azerbaijani , Turkish**

### English

**LISTENING: C2 READING: C2 WRITING: C2**

**SPOKEN PRODUCTION: C2**

**SPOKEN INTERACTION: C2**

### Japanese

**LISTENING: B1 READING: B1 WRITING: B1**

**SPOKEN PRODUCTION: B1 SPOKEN INTERACTION: B1**

### Russian

**LISTENING: A1 READING: A1 WRITING: A1**

**SPOKEN PRODUCTION: A1 SPOKEN INTERACTION: A1**

## ORGANISATIONAL SKILLS

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### Organisational skills

- Good team player and initiative taker as well as a team leader when necessary
- An attentive listener, quick thinker/problem-solver, besides good budget planning and money management skills
- A perfectionist with a vision, mission, and self-dedication besides working hard at most times
- Passionate activist for the environment, animal rights, marginalized groups, women and minority rights.



## COMMUNICATION AND INTERPERSONAL SKILLS

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### Communication and interpersonal skills

Good communication skills gained/developed through social activities/events, as well as exchange studies and various overseas projects, splendid inter-personal skills with companions, peers, students, and instructors as well as a high-level of soft skills besides having core elements such as problem-solving, critical-thinking, quick-analyzing and creative approach.

## JOB-RELATED SKILLS

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### Job-related skills

- Great interpretation skills from English, Turkish, Azerbaijani and vice versa, besides high level of social skills acquired through both voluntary and work experience
- Good at giving presentations and holding conversations over different topics
- Successful mentoring and non-formal education experiences